

## **PAYMENT ORDER**

of AKU-BAT CZ, z.s., company registration No.: 06286429,  
with its registered seat at Olivova 2096/4, 110 00 Prague  
1, Czech Republic

(hereinafter referred to as the "Association")

1. Payment of the basic contributions of members and service charges is one of the basic obligations of the Association members. The service charge means the fee for services provided to the Association members as per the agreement entered into by and between the Association and regular member of the Association.
2. Throughout the year, the Association provides its members with services in line with its basic mission and objectives, mainly consisting in the promotional and networking services (promotion of members at the events held by the Association, on its website, in any other materials and printed matters issued by the Association, promotion of joint interests of the members); information services (periodical submission of information about the Association activities and events in the industry, information about events held in the industry, legislative monitoring) and individual services (implementation of projects in line with the member's interests specified in the agreement). The content and scope of the services provided by the Association are specified in the agreement to be entered into by and between the Association and its member. The agreement can be concluded only in form of an e-mail confirmation or an implied agreement, i.e. the Association provides the services upon payment of the membership basic contributions without a need of further stipulation of the rights and obligations arising from the Association Statutes and the contributions regulations. The service charge is used for payments for these services. The Association may provide other services for contractual prices under the agreements entered into with the Association members.
3. The service agreements shall be concluded for a definite period of time for the entire duration of the member's membership in the Association.
4. The basic contributions and service charges shall be paid in advance once a year. The first basic contribution and service charge shall be paid by the end of the month following the month, in which the member joined the Association. The basic contributions and service charges for the next period shall always be paid by the end of the month following the month, the identification of which corresponds to the month, in which the member's membership commenced, by a wire transfer to the Association's bank account, unless other payment method is agreed to between the Board of Directors and the member. The Association shall issue a pro-forma invoice for payment of the basic contributions and service charges provided to the members and e-mail it to the member. The pro-forma invoice No. is to be indicated as the variable symbol. After the payment, the member receives an e-mail confirmation of the payment or a regular invoice. The Association shall also send the invoice by mail upon the member's explicit request.

5. Should the membership application be rejected, the executive director shall ensure that the membership basic contributions and service charges that have already been paid are refunded to the applicant without undue delay after such decision is made. Should the General Assembly make a decision on the applicant's appeal affiliating the applicant as the Association member, the applicant shall pay the refunded membership basic contribution and service charge within 10 days as of being notified of the General Assembly's decision.
6. The Board of Directors is entitled to decrease the membership basic contribution and service charge to a member that is actively engaged in work in expert committees, work groups or other activities of the Association in line with the internal regulations. Board of Directors is entitled to decrease the membership basic contributions and service charges in exceptional cases which are not specified in the internal regulations of the Association, whereas the reasons shall be stated in its next report to be submitted to the General Assembly.
7. For reasons of particular interest, including but not limited to, economic and social situation and condition of the member, the Board of Directors is entitled to decrease or fully remit payment of the membership basic contribution and service charge upon the member's request and for a temporary period, not exceeding 1 year. The Board of Directors' decision on decreasing or remitting the payment of the membership basic contributions and service charges shall be properly justified. The request for decrease or remission of the membership basic contributions and service charges can also be filed by the member repeatedly.
8. Every member agrees to pay the membership basic contributions and service charges no later than 7 days before the General Assembly meeting, taking cognizance of the fact that violation of this obligation shall result in forfeiting of its voting rights in the General Assembly meeting convened in the term as per the previous sentence.
9. The amount of the membership basic contribution has been fixed as follows:
  - the basic contribution for full members has been fixed at CZK 7,000 (seven thousand Czech crowns) + VAT,
  - the basic contribution for members of the Board of Directors has been fixed at CZK 15,000 (fifteen thousand Czech crowns),
  - the basic contribution for affiliate members has been fixed at CZK 1,000 (one thousand Czech crowns) + VAT.

The basic contribution amount can be decreased for reasons mentioned above. The invoice for the basic contribution can be issued in other currency, if so requested by the member in a timely manner. The amount shall be converted to the foreign currency using the exchange rate valid on the invoice issue date.

10. The amount of the service charge has been fixed as follows:
  - the service charge for full members has been fixed at CZK 63,000 (sixty-three thousand Czech crowns),

- the service charge for members of the Board of Directors has been fixed at CZK 135,000 (one hundred and thirty-five thousand Czech crowns),
- the service charge for affiliate members has been fixed at CZK 9,000 (nine thousand Czech crowns),

The amount of the service charge can be decreased for reasons mentioned above. The invoice for the service charge can be issued in other currency, if so requested by the member in a timely manner. The amount shall be converted to the foreign currency using the exchange rate valid on the invoice issue date.

This Payment Order was approved by the per rollam voting on the 16<sup>th</sup> of December 2020 and becomes effective on the 16<sup>th</sup> of December 2020.